

ARTICLE IX PUBLIC MEETINGS

The Park Board shall perform its business, including the adoption of resolutions and motions, at public meetings held and conducted in accordance with applicable provisions of the Ohio Revised Code and these Bylaws. The current edition of Roberts Rules of Parliamentary Procedure shall govern the proceedings of the Park Board when not expressly covered or provided for herein.

ARTICLE X PUBLIC RECORDS

An accurate and permanent record of the proceedings and minutes of all sessions, regular or special, shall be kept and entered in a book to be known as the Journal of Proceedings and the records of each session in the Journal of Proceedings shall be and constitute the only evidence of the acts of the Park Board at such sessions when signed at the end of the record of such session by the presiding officer and Executive Director. The Executive Director shall be the official custodian of all records of the Park Board.

ARTICLE XI PAYMENT OF BILLS AND OBLIGATIONS

All vouchers in payment of bills shall be certified by the Executive Director, Deputy Director, or the Executive Directors' designee. Expenditure Vouchers and Payroll Vouchers shall be approved and certified to the Geauga County Auditor by the Executive Director, Deputy Director, or the Executive Directors' designee, and shall be approved prior to payment by the Park Board. The Park Board, may, at its discretion, designate a threshold level upon which approval may be granted by the Executive Director or Deputy Director. This discretion may also be given for purposes of payment amounts over the threshold level that are determined by the Executive Director to constitute an emergency or urgent need that, if delayed, could cause substantial harm to the current operations of the Park District. All approvals of emergency or urgent payments shall only be made after discussions with the President and shall be presented for discussion at the next public meeting of the Park Board. The list of vouchers may be included in the Journal of Proceedings by reference.

The payment of bills shall not include any voucher which has not been first approved by the designated employees of the Park Board as to the quantity, quality, price, and the legality of the claim. The resolution acknowledging payment shall indicate, the payee, in general the material or services furnished and the amount to be paid.

ARTICLE XII CONTRACTUAL RELATIONSHIP, BOARD APPROVAL

No contract, agreement, deed, option or other document or action creating any right or obligation, contractual relationship from, in or to the Park Board shall be executed, given, transferred, assigned, delivered, accepted or received on behalf of the Board except with the approval or authorization of the Park Board.

ARTICLE XIII

CONTRACTING SPECIAL SERVICES

In hiring or contracting for professional, technical, consulting, or other special services, the Park Board, after considering the competence, ability, and availability of any person, firm, or corporation, with or without the recommendation of the Executive Director, may approve the hiring of any such person, firm, or corporation and authorize a contract therewith. Such contract may be in the form of a proposal submitted to the Park Board by such person, firm, or corporation.

ARTICLE XIV

REMOVAL OF RECORDS

No paper or document belonging to the permanent files of the Park Board shall be taken from the park office without the written approval of a majority of the members of the Park Board, or upon legal process.

ARTICLE XV

COMMUNICATIONS PRESENTED TO THE PARK BOARD

All petitions, applications, and communications intended for the consideration of the Park Board, other than those presented or requested by members of the Board, must be in writing and presented to the President of the Board. The Park Board may grant exceptions to such requirements on a case by case basis.

ARTICLE XVI

SESSION AGENDA

The meeting Agenda of the Park Board shall be prepared, following a discussion prior to the regular meetings, between the ranking official of the Geauga Park District staff and the President of the Board. The meeting agenda should provide for ample time for public input into the business of the Park Board consistent with the timely and efficient consummation of official Park Board business. Adjustments to the published agenda are allowed at the discretion of the President of the Board or a majority of the Commissioners of the Board present. The following topics should be considered for inclusion onto the agenda:

1. Roll Call
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval or amendment of minutes of the previous meeting
5. Introduction of Guests
6. Presentation of Financial Statement
7. Presentation of Vouchers
8. Communications to the Park Board
9. Open to the Public

- 10. Unfinished Business
- 11. New Business

ARTICLE XVII STAFFING AND COMPENSATION SCHEDULE

The Executive Director shall be responsible for all hiring, promotions, demotions, or terminations and shall establish the rate of pay for any individual employee who is hired, promoted, or demoted according to park district compensation schedules or other established policy. The Board will be responsible for the hiring/interview process for the positions of Deputy Director and Director. Any adjustments to compensation for employees must be first approved by the Board.

The establishment of a new position, or restructuring affecting managerial or supervisory employees, shall first be approved by the Board prior to implementation by the Executive Director. The Board retains the right to review and approve any terminations or demotions determined by the Executive Director.

ARTICLE XVIII COMMITTEES

The Board may create committees. Appointment to committees shall be by an affirmative vote of a majority of the Board.

ARTICLE XIX AMENDMENT OF BYLAWS

These Bylaws may be amended at any regular meeting of the Board by an affirmative vote of a majority of the Board, provided that the amendment has been submitted in writing for consideration at the previous regular meeting.

ARTICLE XX CONFLICT OF INTEREST

All members of the Board of Park Commissioners (“Commissioners”) shall endeavor to conduct themselves in Geauga Park District matters according to the highest ethical standards and shall strive to avoid even the slightest appearance of impropriety. In that regard, Commissioners shall not – either directly or indirectly—derive a personal profit or advantage from their positions as Commissioners, in that the prime obligation of a Commissioner is to the Geauga Park District and not to himself or herself. No contract or business relationship shall be entered into between the Geauga Park District and a Commissioner or any entity in which that Commissioner or his or her family have significant interest, unless the material facts of the relationship and transaction are disclosed or are made known to the Board and a majority of the disinterested commissioners specifically authorize the contract or business relationship. Commissioners shall generally abstain from discussing at a meeting, or voting upon, any matter in which they, their immediate family members or any entity in which they have significant interest, have a personal financial interest in that outcome. No Commissioner shall solicit personal favors or exert—direct or

implied—influence on any Geauga Park District employee in order to gain business or personal favors for himself. If a Commissioner believes that he or she may have a conflict of interest in some other way, that Commissioner must disclose such to the Board. Every Commissioner shall strive to put the interests of the Geauga Park District above any personal considerations to benefit himself, herself, family, or others.

XXI ACTIVITIES

Subject to limitations and revisions by the Park Board, persons may partake of any activity within the Park which is expressly allowed by the Park District in its Constitution and By-Laws and/or Rules and Regulations. Recreational activities may be permitted at present or in the future by the Board in designated areas and subject to any restrictions and limitations imposed by the Board for use as further defined within. Recreational activities include but are not limited to:

Aerobics
All Terrain Vehicle Permits (Regulated ATV's, Dirt Bikes, UTV's)
Animal Propagation
Archery Range
Backpacking
Basketball
Baseball
Bicycling
Bird watching
Boating
Bocce Ball Courts
Camping
Canoeing
Community Gardening
Construction (Carpentry, Earthwork, Excavating, Electrical, Masonry, Plumbing)
Cross country skiing
Farming
Field Hockey
Fishing (Pond & Stream)
Fish Stocking
Firearms Range
Firewood Operations
Football
Forestry Practices (Timber Stand Improvement, Logging)
Frisbee
Frisbee Golf
Gas and Oil Drilling
Geocaching
Golfing

Excavation & Earthwork
Herbicide Applications
Hiking
Invasive Species Control (Plant and Animal)
Hockey
Horseshoes
Horseback riding
Horseshoes
Hunting
Ice Fishing
Ice Skating
Kayaking
Lacrosse
Maple Sugaring Operations
Metal Detecting
Mountain Biking
Naturalist Programs
Nuisance Wildlife Trapping
Outdoor Cooking and Grilling
Photography
Picnicking
Plant Propagation
Playgrounds
Pond Exploration
Prescribed Fire (Controlled Burns)
Rock Climbing
Rollerblading
Ropes Course (High Ropes, Low Ropes, Zip Line)
Rugby
Running
Sandboxes
Shelter Reservations (Birthdays, Wedding, Family Reunions, Special Occasions)
Sight seeing
Skateboarding
Skate Parks
Sledding
Snowmobiling
Soccer
Softball
Special Events (Camps, Scouting Events)
Splash Parks
Sporting Clays
Stargazing
Stream Exploration
Swimming Pools
Tether Ball

Tennis Courts
Trapping
Trap Shooting
Triathlons
Volleyball
Veteran's activities
Walking, Dog Walking, Walking an Accessible Trail with a Stroller or Wheelchair
Wildlife Watching
Yoga

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